

2021 LWVLA Observer Corps Report Form

Thank you for participating as a member of the Observer Corps for the League of Women Voters of the La Crosse Area. Our goal is to educate LWVLA members on local government activities with the potential to refer topics for further study and advocacy.

Your Name: Nora Garland

Name of Governmental Body (City/County/Town) Board or Committee: City Plan Commission

Time and Date of Meeting: December 2, 2021, 4 PM

Members of the Governmental Body (If available, note attendance.): James Cherf, Matt Gallagher, Scott Neumeister, Chris Kahlow, Elaine Yager, Cassandra Woodward, Mitch Reynolds, Jennifer Trost, Jacob Sciammas

Link to the public posting of meeting information: Consultant Proposals:

<https://cityoflacrosse.legistar.com/LegislationDetail.aspx?ID=5256236&GUID=84D8D926-377F-4327-8C3A-BC7E1CEE0EB4>

Meeting Purpose and Content

Please provide a brief statement of the meeting's purpose and a concise overview of its content in the form of a bulleted list:

The City Plan Commission held a special meeting to review proposals from consultants for the city's comprehensive plan. They moved to go into closed session. The consultants chosen for interviews are Design Workshop, GRAEF, and HKG.

Identify issues that the League may want to follow for further study or advocacy:

Note any additional comments or feedback regarding this meeting:

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Items in this section of the form are provided for the observers' benefit. They do not need to be a part of the report, but they provide a checklist of WI Open Meetings Law requirements and good practice for public meeting accessibility. Notable observations about these practices could be included in your feedback comments.

WI Open Meetings Law Checklist

- ☒ Public notice (time/date/location/content) was readily available no later than 2 hours prior to the meeting.
- ☒ The meeting was held in a location that was open to the public and readily accessible to members of the public who wished to attend.
- ☒ The agenda provided enough specific detail to inform interested members of the public about the content of the meeting.
- ☒ A quorum was present to conduct business.
- ☒ Meeting content was limited to only noticed agenda items, including business discussed in closed session.
- ☒ A record of motions, seconds, and roll-call votes from the meeting will be (was?) created and preserved.

Good Practice for Public Accessibility Checklist

- ☐ The meeting was available to view or listen to on-line.
- ☒ Copies of the agenda and handouts were available to the public. Important information was available for viewing via handouts, web links, or projector.
- ☒ Roll call was conducted, and the public could identify members who were present or absent
- ☒ Speakers were identified and could be easily heard.
- ☒ The public was given an opportunity to speak at the meeting.
- ☒ Minutes and/or a recording of the meeting will be made available to the public.

Thank you for participating in the LWVLA Observer Corps. Your responses will help us ensure transparency in local government and assess the need for future LWVLA actions!